



**RFP #2025-11-02
MANAGEMENT OF MIAMI SHORES COUNTRY CLUB**

**ADDENDUM NO. 2
December 23, 2025**

This Addendum No. 2 to the above referenced Request for Proposals (“RFP”) is issued in response to questions from prospective bidders, or other clarifications and revisions issued by the Village. The RFP is amended in the following particulars only.

- 1. The proposal submission date has been extended from December 30, 2025 to no later than 2:30 p.m., January 7, 2026.**
- 2. Will the successful Proposer be required to assume full financial responsibility for all leases, including turf maintenance equipment and the golf cart fleet, and assume full liability for their maintenance?**

Response: No. Section 3.8.7 has been amended as follow: The ~~successful Proposer~~ Village will assume full financial responsibility for all leases, including turf maintenance equipment and the golf cart fleet, and take full liability for their maintenance.

- 3. Please provide a copy of the current Miami Shores Country Club Membership Application, as well as the terms and conditions and the current Club Rules and Policies.**

Response: MSCC Membership Application, Rules and Policies Information is provided in the links below:

[MSCC Member Application](#)
[MSCC Club Rules and Policies](#)
[2025-2026 MSCC Membership Description Brochure](#)
[Reasons to be a MSCC Member Brochure](#)

- 4. Please provide a copy of the current 2025-26 published rates for both Resident Membership Dues Rates and Non-Resident Membership Dues Rates.**

Response: MSCC Resident and Non-Resident Membership Dues Rates are provided in the links below:

[2025-2026 Resident Membership Dues Rates](#)
[2025-2026 Non-Resident Membership Dues Rates](#)

- 5. The Village has expressed its desire that current staff be given consideration for continued employment with the selected management firm. Can the Village a List of Current employee's names, salaries and tenure:**

Response: No. The Village does not have this information. Under Florida law, the current management firm, PCM, is not subject to Florida's Public Records Law with respect to its internal employee records.

- 6. Please provide monthly financials for the last two years.**

Response: Monthly financials are not included in the existing contract and are not otherwise public records in the Village's possession.

- 7. Has there been a contractor selected for the golf course improvements? If not, what is the timeline for selection and golf course improvements?**

Response: The evaluation committee has met and completed its review of the submittals received for both the RFQ for the golf course design and the clubhouse renovations. Ranking recommendations for each solicitation (two separate solicitations) have been submitted to the Village Manager. The Village Council has not yet reviewed the rankings; that review will occur at a future meeting. That date has not been scheduled.

Any questions regarding this Addendum should be submitted in writing to the Procurement Administrator at bids@msvfl.gov.

Bidders are reminded to acknowledge receipt of this addendum as part of your RFP submission.

Sincerely,



Donna Rockfeld, Procurement Administrator